



Here is the checklist for Starting a Business. Use it as a guide to process the initial steps to pursue your Business Dreams.

CashNLearn Entrepreneur Workshop can help you move through the process with education, individual guidance and mentoring. Please contact us if you need help.

Checklist for Starting a Business		
Started	Date Accomplished	
		Write Business Plan
		Components of Business Plan
		Executive Summary
		Company Description
		Market Research
		Products/Services
		Marketing and Sales
		Financial Projections
		Create Business Name
		Secure a Web Domain
		Choose Business Location
		Product Placement
		Determine Legal Entity/Structure
		Register Business Name
		Register for State and Local Taxes
		Establish Bank Account
		Obtain necessary Forms, Permits, Licenses
		Understand Labor Law: Employer Responsibilities
		Patents, Trademarks, Copyrights
		Hire Professional Help: Accountant, Attorney, etc.
		Obtain Insurance
		Obtain Business Logo, Cards, Stationary
		Marketing
		Website Development
		Determine Financial Requirements